

# DocuVision™

# Retrieval



**DocuVision includes a range of products to meet your business document management needs.**

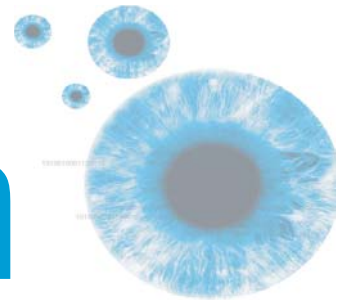
**DocuVision Retrieval Server is a web based document management solution for the storage of document images and other electronic files.**



**VISION &  
BEYOND**

"With DocuVision we can now answer customer queries when they call up.  
We have all the information at our finger tips." Tony Dimos - Ideal Home Loans

# DocuVision



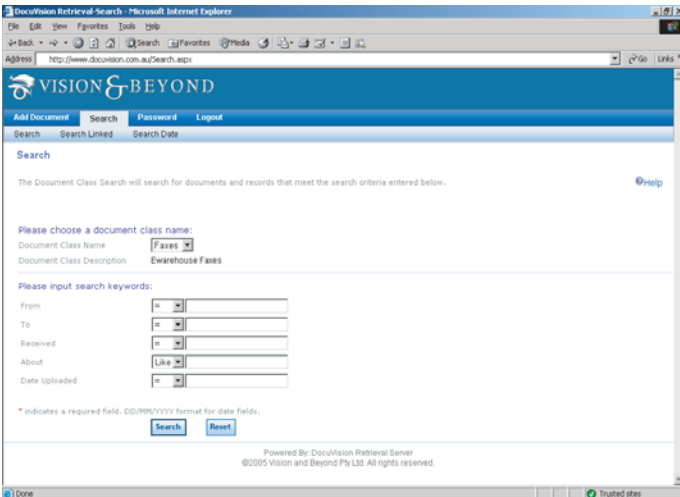
## DocuVision Retrieval Server

DocuVision Retrieval Server is a centralised secure image repository that replaces the costly and time consuming maintenance of filing systems, tedious manual filing and retrieval process, enabling administrative staff to be focussed on more profitable business activities.

Business processes are markedly improved and task completion times reduced when files are no longer damaged or lost and can be accessed immediately and simultaneously by multiple users.

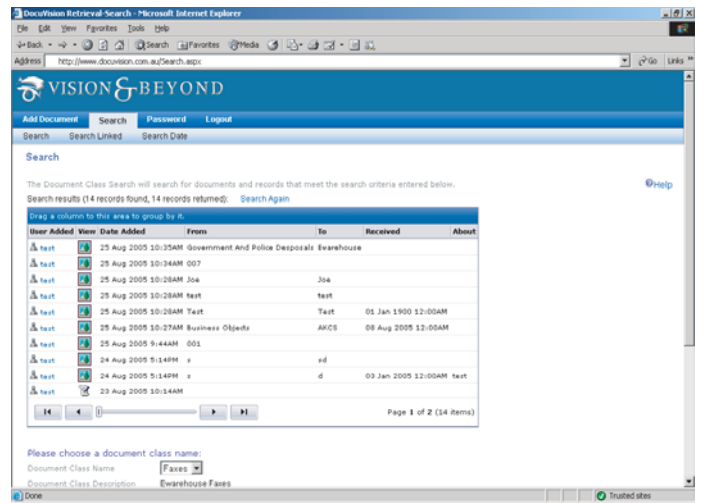
Competitive pressures continue to reinforce the need for excellent levels of customer service and any development that increase customer retention are extremely valuable, given the significant cost of attracting new customers. With DocuVision Retrieval Server, customer service staff can retrieve relevant information during a customer's enquiry - improving the customer/supplier relationship.

DocuVision Retrieval Server is a web based system. The system can be accessed by authorised users through third party browsers such as Microsoft Internet Explorer, Firefox or Netscape browsers.

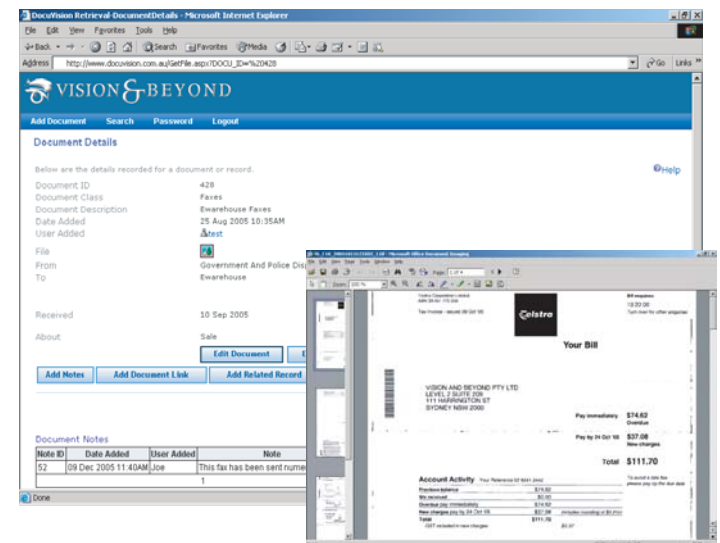


After logging into DocuVision Retrieval Server, users are only displayed document groups that they are authorised to search and view. Through a user friendly screen, searches can be carried out on all the information stored about the document. Searches utilise the option of boolean operators for increasingly defined searches.

DocuVision Retrieval Searches are displayed with all the information stored about the documents being searched. The information is displayed in an interactive grid with the ability for fields to be grouped after the search results are returned to the user.



On selection for the relevant document from DocuVision Retrieval server, further details are displayed. At this point the electronic document can be opened for viewing, notes can be added to the record or the electronic document along with the information stored with it can be emailed if required.



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